



# Madbury Planning Board Lot Line Adjustment Application

## Lot Line Adjustment Application Checklist

These materials are required:

- Current lot owners' names and addresses
- Applicant, option holder or other interested parties names and addresses
- Copy of deeds of affected lots
- List of abutters and mailing addresses
- Four (4) copies of the plan at a scale conforming to the requirements of Subdivision Regulations and acceptable to the Strafford County Registry of Deeds with:
  - Title Block including the date the plan was prepared and the date of the last revision
  - Surveyor's or engineer's name, address, stamp, signature, and error of closure certification
  - Date
  - North arrow
  - Location (Locus) map
  - Tax map and lot numbers
  - Old and new lot lines and revised lot areas
  - Location of existing buildings
  - Boundaries of wetlands and water bodies
  - Location of existing sewage disposal system, water system, and other utilities
  - Setbacks as required by ordinances
  - Monumentation as set or to be set
  - Approval block for Planning Board endorsement

These materials may be required by the Planning Board:

- Copy of Driveway permit (state or Town)
- Test pit logs and locations of test pits
- Topographical map (2 ft. intervals) existing and proposed
- High Intensity Soils Survey
- Other essential features mapped or documented